**NATIONAL ACADEMY FOR SOCIAL PRESCRIBING EMPLOYMENT APPLICATION FORM**

Please complete the following form and send to recruitment@nasp.info by midday on Wednesday 1st May 2024. NASP have the right to bring the application deadline forward as they deem fit.

Please do not send your CV. We want to assess everyone in the same way, so we will assess your application solely on the information given in this application form. Please make sure to add your name to the document title of this form before submitting (see where indicated).

We recognise the benefits of a diverse workforce and are striving to promote diversity and inclusion in our recruitment and selection process. Please can you therefore complete the following form which will enable us to monitor the effectiveness of our diversity and inclusion policies:

<https://forms.office.com/r/B8jYfDM7s2>

This diversity and inclusion section of the application will be detached from your application and treated confidentially and anonymously. It will not be used during the selection process.

**POST APPLIED FOR:** Operations Coordinator (Finance & People)

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| Full name |  |
| Email Address |  |
| Address |  |
| Phone Number |  |
| Do you require a permit to work in the UK? |  |
| Have you been convicted of any criminal offences which are not yet spent under the Rehabilitation of Offenders Act 1974? (If yes, please give details) |  |
| Are there any adjustments to the interview process that we could make in relation to any disability you may have? |  |
| Where did you see this job advertised? |  |

**DECLARATION**

I declare that the information contained in this application is correct to my knowledge and belief. I consent to NASP checking any information I am unable to verify personally. I accept my data will be stored securely in manual and automated records and will be processed solely by NASP in connection with the recruitment process and my personal records if I am the successful candidate.

Signed:

Date:

**CURRENT/PREVIOUS EMPLOYMENT AND/OR VOLUNTARY WORK**

Please give details of further employment and/or voluntary work experience you have had, with the most recent post first.

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**PROFESSIONAL QUALIFICATIONS & SKILLS**

Please give details of any relevant skills or vocational training related to this post.

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**EDUCATION**

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**SUPPORTING STATEMENT**

Please outline below why you are applying for this job and in what ways your knowledge, skills and experience are relevant to the requirements of this post, as set out in the Person Specification. We recommend a maximum of 1000 words.

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**ANY OTHER INFORMATION**

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**REFERENCES**

Please give details of two referees, one of whom **must** be your present or most recent employer. They should not include relatives or purely personal friends.

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| --- |
| **Reference 1** |
| Name |  |
| Address |  |
| Phone number |  |
| Email Address |  |
| In what capacity do you know them? |  |
| May we approach them before a job offer? |  |
| **Reference 2** |
| Name |  |
| Address |  |
| Phone number |  |
| Email Address |  |
| In what capacity do you know them? |  |
| May we approach them before a job offer? |  |